



UNITED METHODIST WOMEN'S AGREEMENT BETWEEN LOCAL UNIT & THE SOUTH WEST DISTRICT

On behalf of the United Methodist Women at _____,
I, _____, President, agree on behalf of my local unit to be the host church/unit for the _____ event, to be held on _____.

Our unit, _____ hereby agrees to provide breakfast refreshments, coffee water and juice as well as dessert and beverages for lunch.

If applicable, our unit also agrees to provide lunch for \$8 per person. Our unit treasurer, _____ will be responsible for handling the event reservations and monetary fund's and will be present at the registration table to assist any ladies.

For the event, our unit will also be responsible for providing the following assistance (UMW member if possible):

UMW YES/NO

- _____ Pastor _____
- _____ Unit President _____
- _____ Song Leader _____
- _____ Pianist/Organist _____
- _____ Sound Tech _____
- _____ Custodian _____
- _____ Child Care (2) - one must be certified _____

We agree to have the Pastor and the Unit President make a few opening remarks during the morning session as well as informing the Song Leader, Pianist/Organist, and Sound Tech they need to be available for the entire day's event.

Prior to this event, I agree to meet with the District Vice President to discuss and finalize event activities including safety issues as well as the lunch menu (if applicable).

Please check the appropriate box below as to whether your church carries insurance in the event of an accident or injury. YES NO

Signed,

Unit President and/or Unit Vice President
Phone Number: _____

Mary Van Tol, South West District Vice President

Phone Number: 239-574-1963
1216 SE 19th Terrace
Cape Coral, FL 33990
Email: mvantol@embarqmail.com

The organized unit of United Methodist Woman shall be a community of woman whose purpose is to know God and to experience freedom as whole persons through Jesus Christ; to develop a creative, supportive fellowship and to expand concepts of mission through participation in the global ministries of the church.

13. District Meetings

- A. When a local Unit invites the district to hold a District event or meeting, the district shall pay the following:
 - 1. Custodian expenses, \$50.00
 - 2. For an Organist, Song Leader, and Sound Technician, \$25.00 for each half-day event and \$50.00 for a full day event.
 - 3. If any of the persons listed above is a member of the District or is a local Unit Officer, the person will receive a \$25.00 Gift to Mission Card.
 - 4. Special Entertainment other than United Methodist Women member shall be paid a donation of \$50.00 plus mileage.
- B. The District will pay for other Event expenses, as follows:
 - 1. Childcare attendants (minimum of two, one certified) will be paid \$10.00 per hour. The attendants are required to arrive ½ hour prior to the event and remain for one hour. If no children attend, a minimum of \$10.00 shall be paid to each attendant.
 - 2. If a District Officer making a local Unit visit, the officer should request that the Unit provide certified childcare attendants.
 - 3. A \$25.00 Gift to Mission card will be presented to the local Unit hosting a District Event.
- C. The Offering collected at the District Annual Meeting shall be given to Mission Giving.
- D. Nominees for the District Leadership Team and committee on Nominations shall be invited to attend the District Annual Meeting at District Expense.

(Note to Unit Presidents: Meals for the District Team members attending District Events will be paid for by the District Treasurer. In the case of a Mission Team Meeting, meals may be reimbursed if requested by the Unit which may not have enough resources to provide this. – per Shelley Davidson, South West District President.)